

# ChurwellCIC

Working to support local people

PLAY@Churwell Day Nursery  
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Ofsted Unique Registration Number is EY555748  
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# EARLY YEARS APPRENTICESHIPS

## Information for apprentices

September 2021

### About us

Churwell CIC is a social enterprise providing childcare & early education services in the Morley area of Leeds. PLAY@Churwell Day Nursery provides for children aged 0-5 all year round including school holiday care for children in the early years (nursery and reception). PLAY@Churwell Forest School operates in school holidays for 5-11 year olds.

## PLAY@Churwell Day Nursery

The nursery offers full day care for under 2s and full day and sessional care for children aged 2-4. We have three separate rooms:

- Caterpillars is our base for the Under 2s and has places for 12 children
- Ladybirds is our base for 2 years olds and has places for 20 children with a range of sessions available.
- Fireflies is our pre-school room for 3-4 year olds and has places for 32 children.

We have an outdoor area directly accessed from Caterpillars and Ladybirds and a park opposite.

## Safeguarding

Our Safeguarding Lead is Michelle Robinson who is contactable in person on via phone daily. Siobhan Mellon and Louise Commons our Safeguarding Deputies are on site daily.

The role of safeguarding is everyone's responsibility, during your first week you will discuss safeguarding with your manager and understand procedures related to this.

## Employment status

You will be employed by Churwell CIC on a fixed term contract subject to continued participation in your apprenticeship course. You will be able to discuss with our training provider whether you will be enrolled on a level 2 or 3 course. You will receive the Apprentice Minimum Wage during a 3 month probation period then the minimum wage for your age.

## What you can expect to gain from an apprenticeship

You will sign up with our preferred training provider to start your Level 2 or 3 course. The course is mainly on-line and your assessor will review your work and provide feedback by email or face to face. You will be supported through the course by our Learning Support Manager.

During your Apprenticeship we will make sure you have the opportunity to gain experience with all the age groups in nursery.

## Career progression

When you have completed your Level 2 qualification you will have the opportunity to sign up for the Level 3 Higher Apprenticeship which takes around 18 months to complete. At this point you will be able to follow your interest with a specific age group.

Once you have completed your Level 3 qualification you will have a 3 month period in an Assistant role while you consider and discuss the options open to you to progress further. This is the chance to think about how you see your career progressing and if you are ready to take on the responsibilities associated with the Early Educator role. if you want to specialise in a particular area like SEND or take on a responsibility such as outdoor activities this is the time to discuss your learning & development path. By the end of this period we will either confirm your employment in an Assistant or an Early Educator role.

## OFSTED

We are regulated by Ofsted and were awarded an Outstanding rating at our recent inspection.