

Post applied for	
Closing date	

PERSONAL DETAILS

Full Name (as on ID)	
Name you like to be known by	
Address	
Post code	
Home telephone number	
Mobile number	
Email address	
Date of birth	
National Insurance number	

Have you a current Disclosure and Barring Service certificate?

No Yes Date Certificate number

Have you subscribed to the Disclosure & Barring Service Update Service?

No Yes Type

If YES, do you give us permission to check your certificate status on-line?

No Yes

Date you could start work	
Dates in the next 4 weeks you could not attend for an interview	
Where did you hear about this vacancy?	

Return by post to:

Job applications, Churwell CIC, Quarry Court, High Street, Morley, Leeds, LS27 0BY

Or email to:

jobs@churwellcic.org.uk

QUALIFICATIONS AND TRAINING

Please list any relevant qualifications you currently hold

DATE AWARDED	QUALIFICATION HELD (INCLUDING GRADE)	AWARDING BODY

Please list any relevant qualifications you are currently studying towards

COMPLETION DATE	QUALIFICATION STUDYING FOR	AWARDING BODY

Please list any relevant training courses you have attended (e.g. Paediatric First Aid, Child Protection, Food Hygiene, Health & Safety, Inclusion, Management etc)

DATE ATTENDED	COURSE TITLE AND LENGTH (e.g. 2 DAYS)	TRAINING PROVIDER

WORK EXPERIENCE

Please list details of your last 5 years of paid employment (or use a longer time period if this reflects your work experience better)

DATE TO AND FROM	EMPLOYER	JOB TITLE	REASON FOR LEAVING

Please list details of any unpaid work experience or voluntary work

DATE TO AND FROM	EMPLOYER / WHO FOR	DETAILS

EXPERIENCE AND SKILLS

Please give details of your experience and skills and explain how you meet the requirements for working in a childcare setting. The information provided should be linked to the person specification for this post.

REFERENCES

Please give the names and contact details of two referees. If you are / have been employed, one should be your last employer. The referees should be able to comment on your suitability for working with children. Email is preferred for references as this speeds up the recruitment process. All job offers are made subject to satisfactory references.

Referee 1	TYPE (Please delete)	Referee 2
BUSINESS / EDUCATION		BUSINESS OR PERSONAL
	NAME	
	JOB TITLE	
	ORGANISATION	
	EMAIL	
	ADDRESS	
	"	
	"	
	"	
	POST CODE	
	TELEPHONE	

PRE-EMPLOYMENT CHECKS

Staff offered a post will need to:

- Provide identity documents to demonstrate they have the right to work in the UK
- Provide certificates confirming any childcare qualifications
- Apply for an enhanced Disclosure & Barring Service (formerly CRB) check

I confirm that, to the best of my knowledge, the information given on this form is accurate and gives a fair representation of my qualifications, training and work experience. I understand I will need to provide documents listed above before I take up a post and that I will need to apply for an enhanced DBS check.

Signature

Date

If you return this form by email we will ask you to sign it at the interview stage if selected.